

# Small Grants Application Form



Duntisbourne Parish Council welcomes applications from local community groups, organisations and individuals whose projects or activities will benefit residents of the parish.

Please complete all sections of this form and return it to the Clerk together with any supporting information.

## Guidance Notes

- Grants will normally only be awarded where there is a clear benefit to residents of Duntisbourne Parish.
- Applications may be made by community groups, charities, voluntary organisations or individuals WITHIN Duntisbourne parish.
- The Council may request additional information before determining an application.
- Retrospective applications for projects already completed may not be considered.
- **Submission of an application does not guarantee funding.**

## 1. Applicant Details

Name of applicant:

Name of organisation/group (if applicable):

Address:

Telephone number:

Email address:

Main contact person (if different):

Position within organisation (if applicable):

## 2. About Your Organisation or Project

Please briefly describe your organisation or group (if applicable), what it does, who it supports, and how the project or activity will benefit the local community.

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### 3. What Will the Grant Be Used For?

Please provide details of:

- what the funding will be spent on (e.g., new curtains for the hall, repair for war memorial)
- the aims of the project,
- and the expected outcomes or benefits to parish residents.

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### 4. Funding Requested

- Total **project** cost: £ \_\_\_\_\_
- Amount requested from Duntisbourne Parish Council: £ \_\_\_\_\_

Please provide a breakdown of anticipated expenditure where possible.

Item / Description	Cost (£)

*Use additional paper if necessary*

### 5. Other Sources of Funding

Please provide details of:

- any other grants applied for or received,
- fundraising activities for this project
- plus any contributions from your organisation/group towards the project.

Funding Source	Amount (£)	Confirmed / Pending

*Use additional paper if necessary*

### 6. Supporting Information

Please list any supporting documents attached to this application (for example quotations, estimates, accounts, photographs or project plans).

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## 7. Declaration

I confirm that the information provided in this application is accurate to the best of my knowledge. I also confirm I understand my application submission does not guarantee funding.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

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## Return Completed Applications To

### The Clerk

[clerk@duntisbourne-pc.gov.uk](mailto:clerk@duntisbourne-pc.gov.uk)

Clerk Telephone: 07719577937

or post to:

Duntisbourne Parish Council

c/o Corner Croft

Duntisbourne Leer

GL7 7AS